

THREE CORNERS WOMEN'S GIVING CIRCLE

GRANTING PROCESS

1. Grants to Nonprofits

- a) The Community Foundation of Utah stipulates that we can only award grants to nonprofits with a 501(c)(3) designation.
- b) Grants are awarded every year in January.
- c) The number of grants depends on the amount of money we have, keeping in mind that in general nonprofits prefer larger grants.
- d) A nonprofit can invoice us for the grant money quarterly. However, if the nonprofit does not have enough money to institute the program or project for which the grant was awarded, then it can apply for an advance of some or all of the money.

2. Selecting the Nonprofits to Receive the Grants

- a) A small committee of members creates the grant application and decides on the application process. This committee also determines how best to advertise our grants.
- b) The committee has a growing list of local nonprofits that we contact. When the application is available for download from our website (normally about August 1st), we notify the nonprofits by email.
- c) This is a competitive grant. Nonprofits are required to submit a proposal for the grant money.
- d) The deadline for grant proposals is normally September 30th.
- e) The small committee reviews all proposals and narrows down the applications to a manageable number (if appropriate) for voting purposes.
- f) After the finalists are chosen (early January), their applications are available on our website for all members to read and evaluate.
- g) Members vote online in January for the nonprofit(s) to receive a grant.

3. Report Back Procedure

- a) We require a report back from each nonprofit that receives a grant. The report back procedure is outlined in the grant application.
- b) Currently the grant committee members visit each nonprofit in June for an update.
- c) The nonprofits present a final report to the membership at our November meeting.